



# National Gathering on Christian Initiation<sup>®</sup>

## Terms and Conditions of Attendance and Participation

These are the terms (the “Agreement”) governing your attendance at and participation in any National Gathering on Christian Initiation<sup>®</sup> event (the “Event” or the “National Gathering on Christian Initiation<sup>®</sup> Events”). By registering for the Event you agree to these terms, which form a binding legal contract between Liturgy Training Publications (“LTP”) and the registered attendee or participant (“you”). If you are registering on behalf of another individual, it is your responsibility to ensure the person attending is aware of these terms and accepts them. By completing the registration on behalf of another individual you are warranting that you have made the attendee or participant aware of these terms and that they have accepted these terms.

### 1 Attendee Requirements

1.1 Admittance. Your registration entitles you to admittance to the Event for which you have registered. Any and all other costs associated with your attendance (including, without limitation, travel and accommodation expenses) shall be borne solely by you, and the National Gathering on Christian Initiation<sup>®</sup> shall have no liability for such costs.

1.2 Use of Likeness. By attending the Event you acknowledge and agree to grant the National Gathering on Christian Initiation<sup>®</sup> the right at the Event to record, film, photograph, or capture your likeness in any media now available or hereafter developed and to distribute, broadcast, use, or otherwise globally to disseminate, in perpetuity, such media without any further approval from you or any payment to you. This grant to the National Gathering on Christian Initiation<sup>®</sup> includes, but is not limited to, the right to edit such media, the right to use the media alone or together with other information, and the right to allow others to use or disseminate the media.

1.3 Event Content. You acknowledge and agree that the National Gathering on Christian Initiation<sup>®</sup>, in its sole discretion, reserves the right to change any and all aspects of the Event, including but not limited to, the Event name, themes, content, program, speakers, performers, hosts, moderators, and venue.

1.4 Attendee Badge Usage. Attendee badges must be worn at all times in Event areas.

### 2 Prohibited Conduct

2.1 Limitations on Use. By registering for a complimentary National Gathering on Christian Initiation<sup>®</sup> Event pass you agree not to sell, trade, transfer, or share your complimentary code or badge.

2.2 Disruptive Conduct. You acknowledge and agree that the National Gathering on Christian Initiation<sup>®</sup> reserves the right to revoke your access to the Event if LTP, in its sole discretion, determines that your presence or behavior create a disruption or hinder the Event or the enjoyment of the Event by other attendees. All National Gathering on Christian Initiation<sup>®</sup> badges are the property of LTP and must be returned to LTP upon request.

2.3 Health and Safety. You acknowledge and agree that the National Gathering on Christian Initiation<sup>®</sup> reserves the right to revoke your access to the Event if LTP, in its sole discretion, determines that your failure to adhere to health and safety protocols, as announced at the time of the Event, creates a health and safety risk to other attendees. All National Gathering on Christian Initiation<sup>®</sup> badges are the property of the LTP and must be returned to LTP upon request.

2.4 Badge Misuse. Attendees wearing falsified badges and/or sharing or swapping badges will be immediately ejected from the Event and banned from future Events. If such conduct is discovered after an Event, violators will be invoiced according to registration pricing and will be required to pay their invoice in full.

2.5 Photography, Recording, Live Streaming, and Videotaping. Attendees may not record or broadcast audio or video of sessions at National Gathering on Christian Initiation<sup>®</sup> Events.

2.6 In addition to the requirements and prohibitions set forth in this Section 2, the National Gathering on Christian Initiation® may also exclude any prospective attendee from registering for or attending any Event, in the National Gathering on Christian Initiation®'s sole discretion. Furthermore, the National Gathering on Christian Initiation® reserves the right to cancel, in its sole discretion, any attendee's registration upon refund of the admission fees paid to the National Gathering on Christian Initiation®; provided, however, that if an attendee is cancelled for violating any prohibition or requirement set forth in this Section 2, the National Gathering on Christian Initiation® may retain all fees paid.

**3 Fees** The payment of the applicable fees for the Event is due upon registration. If such payment is insufficient or declined for any reason the National Gathering on Christian Initiation® may refuse to admit you to the Event and shall have no liability in that regard.

#### **4 Cancellations and Substitutions**

4.1 Cancellation of Registration. Except as otherwise outlined in this Section 4, all cancellations and requests for refunds MUST be submitted in writing (letter, fax, e-mail) by the deadlines listed within this policy. Telephone requests WILL NOT be honored. Send letters to:

**Liturgy Training Publications**  
**Attention: NGCI**  
**3949 S Racine Ave.**  
**Chicago IL 60609**  
E-mail us at: **ngci@ltp.org**

All refunds will be sent four to six weeks after the Event has concluded. Refund requests will be processed based on the following Cancellation Schedule:

- Letters postmarked more than thirty (30) calendar days prior to arrival will receive a 100% refund.
- Letters postmarked more than fifteen (15) but less than thirty (30) calendar days prior to arrival will receive a 75% refund.
- Letters postmarked less than fifteen (15) calendar days prior to arrival will not receive a refund.

4.2 Substitution and Change Policy. Attendee changes or substitutions may be made to any attendee registration until the first date of the event. Attendee changes or substitutions are subject to the registration fee applicable at the time the change is requested. Once you have received your badge on site, it cannot be changed, substituted, or reissued to a different person.

4.3 The National Gathering on Christian Initiation® reserves the right to cancel the Event subject to acts of God, war, government regulations, disaster, strikes or threat of same, civil disorder, curtailment of transportation facilities, or any other emergency making it inadvisable, illegal, or impossible to provide the Event or hold the Event.

#### **5 Registration Confirmation, National Gathering on Christian Initiation® Updates**

5.1 Once you have completed your registration, you will receive your registration confirmation by e-mail. Please ensure that your valid e-mail is entered correctly on the registration form. Be sure to check your junk e-mail box in case any of your National Gathering on Christian Initiation® e-mail(s) are caught by spam filters.

5.2 You will receive essential information for registered attendees electronically at the e-mail address and mailing address provided on your registration form.

5.3 If you would like to opt-out of any of these benefits, please let us know.

**6 Privacy Policy** Liturgy Training Publications hosts the National Gathering on Christian Initiation® Events and is committed to protecting the privacy of its attendees and does not rent, share, or sell your contact information or other personal information to any third parties.

**7 Intellectual Property** All intellectual property rights in and to the Event, the Event content, and all materials distributed at or in connection with the Event are owned by the National Gathering on Christian Initiation®, Liturgy Training Publications, or speakers presenting at the Event. You may not use or reproduce or allow anyone to use or reproduce any trademarks or other trade names appearing at the Event, in any Event content or in any materials distributed at or in connection with the Event for any reason without the prior written permission of Liturgy Training Publications.

